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| --- |
| 2024 Labor Day Event: September 1st & 2nd, Can begin setting up September 1stfor those selling both days. |
| Name |  |
| Address |  |
| City, State, Zip Code |  |
| Phone Contact |  Type: Cell Landline |
| Email |  |

|  |  |
| --- | --- |
| Reservation Days |  Sunday, Sept. 1st Monday, Sept. 2nd |
| Will you be setting up on Saturday, Sept. 1st? |  YES NO Est. Time of Arrival  |
| Vehicle you will be parking in space(s) |  |
| Description of what you will be selling  |  |

Per/Space Reservation-Per/Day

Example (2 days x 2 “outside” spaces= $100 x 2, $200 total due)

|  |  |  |  |
| --- | --- | --- | --- |
| Space Description | No. of Spaces | Rate | Total  |
| Outside Spaces\*\* |  | $50 |  |
| Inside Spaces\*\*\* |  | $25 |  |

\*\*Outside space is 10x20- EACH

\*\*\*Inside spaces are 10x10-EACH, perfect for small tables and informational set-ups.

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For LD Committee Chair Use:

Person taking request Amount Due

Spaces assigned Added to List Dues Collected

*Venmo: @EssexCommunity Club PayPal: PayPal.Me/EssexCommunityClub*

 Please Check in at the Anderson Park Bandstand (middle of the park). Anderson Park is located 3 blocks East on Iowa Ave, turn right on Denison and the park is located ½ a block.

Set up: 2-day vendors ONLY may begin setting up Saturday AFTER 3pm, Monday vendors may begin setting up AFTER 6pm on Sunday evening. NO EXCEPTIONS

Spaces: On a 1st reserve, 1st choice selection- along with sale items grouping

You will need your OWN tables and awnings, if desired.

Taxes: All vendors will be responsible for providing a current sales tax number for collecting Iowa sales tax (7%). The state of Iowa prohibits us from allowing vendors who have not done this to participate in the market again.

Food & Beverage: You CAN NOT sell food for onsite consumption as a market vendor. If you want to sell ready to eat food, you MUST apply for a "Food Vendor Permit.” They are due JUNE 1st, NO EXCEPTIONS!

Electrical: Electrical connections are reserved for food vendors only, if you require electricity- please provide your own power source. We are working to expand this to vendors, we will keep current vendors updated.

Items accepted: We encourage entrepreneurs, artists, craftsmen, and anything unique and antique.

NOTE: We DO NOT permit garage sale items, used clothing, tires, firearms, or knives and reserve the right to limit sales of items of a questionable nature.

Reservations: Complete and return this form~ reservations accepted are not eligible for refunds; if you later choose not to participate, the fees are considered a donation to the Essex Community Club.

Thank you.

Jena & Cassie